

Terra Linda Homeowners' Association
P.O. Box 6405
San Rafael, CA 94903-0405

February 26, 2007

Patricia Kendall
Medical Group Administrator
The Permanente Medical Group, Inc.
99 Monticello Road
San Rafael, CA 94903-3398

Dr. Thomas J. Lohwasser
Superintendent
Dixie School District
380 Nova Albion Way
San Rafael, CA 94903

Jay Ferguson, President
Board of Trustees
Saint Mark's School
39 Trellis Drive
San Rafael, CA 949033

Dear Lady and Gentlemen,

The Terra Linda Homeowners' Association (TLHA) is proud of our community. In a partnering effort we would like to invite you to a Special TLHA Meeting to discuss your five year and long range plans as they relate to traffic impacts in the local area. We would like to provide feedback and a coordinated effort to eliminate speeding and congestion. The date selected for the meeting is Thursday, April 19, 2007 in the Vallecito Music Room which is adjacent to the Vallecito Gymnasium.

We encourage you to take this opportunity to connect with our association and other organizations. We ask that you limit your presentation to 15 minutes with 5 minutes for questions. If there is a special facility requirement please contact us at 499-6525 so that arrangements can be made.

Thank you in advance for your partnership and for your efforts in maintaining a high quality of life in Terra Linda.

Sincerely,

Reuel Brady

for
Board of Directors
Terra Linda Neighborhood Association

cc: Mayor Albert J. Boro
Vice Mayor Gary O. Phillips
Carol Harris, Kaiser Public Affairs and Community Relations
Robert M. Brown, Community Development Director
Nader Mansourian, Traffic Engineer
Damon Connolly, President, Dixie School District Board of Trustees

Officers: Presidents, Meredith Brown & Reuel Brady
Treasurer, Henri Lese
Secretary, Gerald O'Rourke

TERRA LINDA HOMEOWNERS' ASSOCIATION

SPECIAL MEETING

Thursday, April 19, 2007

7:00 P.M.

VALLECITO ELEMENTARY SCHOOL

Café VAL / MUSIC ROOM #40

50 Nova Albion Way

San Rafael, CA 94903

*The members may elect to take formal action on any of the items listed below.
The times indicated on this agenda are approximate.*

AGENDA

<u>Item</u>	<u>Appr. Time</u>	<u>Item Description</u>
1.	7:00 – 7:05	Introductions & Approval of Minutes: January 18, 2007 & Discussion of Meeting Purpose & Format.
2.	7:05 – 7:20	Guest – Presentation, Saint Mark's School
3.	7:20 – 7:35	Guest – Presentation, Dixie School District
4.	7:35 – 7:50	Guest – Presentation, Kaiser Hospital
5.	7:50 – 7:55	Submitted Questions
6.	7:55– 8:00	Open time for items not on the agenda
		Please limit comments to two or three minutes if possible. If written comments are presented please provide a copy. It will automatically become part of the record, and it will not be necessary to read the entire text into the minutes.
7.	8:00	Adjourn

Saint Mark's School
Presentation for Terra Linda Homeowners' Association
April 19, 2007



Background

Saint Mark's submits an Annual TSM (Traffic Systems Management) report to the City of San Rafael, one of only two institutions in San Rafael to do so, providing a summary of the trip generation at the school, as well as a discussion of the school's efforts to fulfill the voluntary traffic reduction agreement with the City of San Rafael. It is compiled by Parisi Associates using data collected by Reed Traffic Data.

AM Peak Hour Trips

Saint Mark's has an established voluntary goal of reaching a 25% reduction in AM peak hour trips, in comparison to a baseline established by March 1, 2000 counts. The March 2000 counts do not reflect a "zero carpooling" baseline, because a variety of carpooling and traffic reduction efforts were already in effect at Saint Mark's at the time of the 2000 counts.

When compared to the March 2000 baseline of 420 AM peak hour trips, trip reduction in 2006 averaged approximately 20 percent. Based on these percentages, Saint Mark's School has not met the goal of 25% reduction in AM trips over the March 2000 baseline. However, the 20% average trip reduction is the highest we have achieved thus far, and is a substantial improvement over the both the 2004 (13% reduction) and 2005 (8% reduction) trip reduction percentage.

Date	Average Peak Hour Trips	Reduction from March 2000 Baseline
March 1, 2000	420	BASELINE
April 2006	336	20%

PM Peak Hour Trips

The Saint Mark's School Use Permit limits Late PM Peak Hour trips to 146 trips, not including any trips associated with after-school child care. In 2006, the total PM Peak Hour trips averaged 132 Late PM peak hour trips. Given this, the School is currently complying with the allowed number of PM peak hour trips.

Carpooling

The school has had ongoing carpooling efforts dating back over 10 years, which were documented in Robert Harrison traffic studies submitted to the city, as well as other TSM-related documents. Following the school's 2002 capital improvement project and inclusion of the voluntary 25% reduction in AM trips into the Use Permit, the school began a renewed effort to encourage carpooling with a focused Carpool Campaign. These efforts are also summarized in the Saint Mark's School Traffic Reduction Plan Phase II, 2002-2004 document submitted to the City of San Rafael in August 2002.

The Saint Mark's carpool campaign for school year 2005-2006 included the following actions:

- Parent Carpool Kit, Safety Pledge and Carpool Pledge mailed to all 257 families during the summer 2005
- Mandatory return of Carpool Pledge before the start of school – Sept. 2005
- Telephone call follow-up with every non-participating family made in Oct/Nov 2005
- Carpool Matching program offered to all parents with over 50 families assisted
- Targeted incoming and Lower Division families to improve future carpooling
- Student and parent education through newsletter announcements and fliers
- Participation in the *School Pool* program

Other Efforts

In addition to the above describe carpooling efforts, Saint Mark's has also participated with School Pool. We also used shuttle busses, rented from the Dixie School District, during the 2003 year, to very little positive effect. The school closely investigated busing in 2004 and is currently investigating it again.

Future Expansion

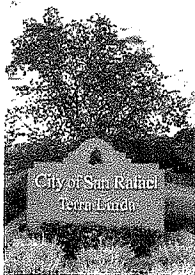
Saint Mark's has no plans to expand its current student body of 380, but would like to make its facilities of more use to neighborhood groups.

Contact Information for Terra Linda Homeowners

Community Relations Coordinator: Barbara Finley at bfinley@saintmarksschool.org

Other Information

See Saint Mark's on the web at www.saintmarksschool.org.



Terra Linda Homeowners' Association

P.O. Box 6405
San Rafael, CA 94903-0405

April 24, 2007

Patricia Kendall
Medical Group Administrator
The Permanente Medical Group, Inc.
99 Monticello Road
San Rafael, CA 94903-3398

Dr. Thomas J. Lohwasser
Superintendent
Dixie School District
380 Nova Albion Way
San Rafael, CA 94903

Damon Kerby
Headmaster
Saint Mark's School
39 Trellis Drive
San Rafael, CA 949033

Dear Lady and Gentlemen,

THANK YOU!

On behalf of the Terra Linda Homeowner's Association we would like to express our sincere appreciation for your presentation at our association meeting last Thursday evening. We are excited about our community connecting in a spirit of cooperation. We are glad for your efforts to reduce traffic and speeding as much as possible and look forward to continuing our dialogue as speeding and congestion continues to affect our neighborhood.

Please contact us as you develop plans or ideas that will improve or degrade traffic as we would like to continue partnering with you to reach solutions that will work to reduce traffic and speeding in our community. Our Speeding and Traffic Committee may contact you in the future to brainstorm ideas that could improve vehicle, bicycle, and pedestrian movements.

Sincerely,

for Board of Directors
Terra Linda Neighborhood Association

cc: Vice Mayor Gary O. Phillips

Officers: Presidents, Meredith Brown & Reuel Brady
Treasurer, Henri Lese
Secretary, Gerald O'Rourke